Assign Permission To Single User

- 1. Log in to Salesforce.click .
- 2. Click and then click Setup. The Setup Home page appears.



3. Type Users in the Quick Find search box and then click Users in the search results. The All Users page appears.

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✓ Users						
Permission Sets					2717-1	
Profiles	All Users					Help for this Page 🤝
Public Groups	On this page you can create, view	v, and manage users.				
Queues	In addition, download Salesforce	A to view and edit user details, reset passwords, and per	form other administrative t	asks from your mobile devic	es: <u>iOS</u>	Android
Roles	View: All Users V Edit Cr	eate New View				
User Management Settings			A B C D E F	G H I J K L M N O	P Q R	2 S T U V W X Y Z Other All
Users		New User Reset Password(s)	Add Multiple Users			•
 Feature Settings 	Action Full Name † Ali	as Username	Last Login	Role	Active	Profile Manager
	Edit Chatter Expert Ch	atter chatty.00d0o000017gd3eaa.gvz2xrtzjfce@chatter.sale	esforce.com		~	Chatter Free User
✓ Data.com	Edit Chatterjee, AC	hat amrita.chatterjee@screen-magic.com	5/8/2019 1:55 AM		1	System Administrator
Prospector Users	Edit Logan, Chester clo	ga <u>chester.logan@screenmagic.com</u>		SVP. Customer Service & Support	1	Standard User
Didn't find what you're looking for?	Edit User, Integration inte	integration@00d0o000017gd3eaa.com			1	Analytics Cloud Integration User
Try using Global Search.	Edit User, Security set	insightssecurity@00d0o000017gd3eaa.com			1	Analytics Cloud Security User
		New User Reset Password(s)	Add Multiple Users			

 Click the user name to which you want to assign the permission set. The User Details page appears.

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✓ Users	Users			
Permission Sets	lises			
Profiles	Chester Logan			💷 User ProfileHelp for this Page 🥹
Public Groups	Permission Set Assignments [1] Team [0] Managers in the Role	Permission Set Assignments: Activation Required [0] Perm Hierarchy [0] OAuth Connected Apps [0] Third-Party A	nission Set License Assignments (0) Personal Gro Account Links (0) Installed Mobile Apps (0) Aut	ugs [0] Public Group Membership [0] Queue Membership [0] hentication Settings for External Systems [0] Login History [0+]
Queues		Us	er Provisioning Accounts [0]	
Roles	User Detail	Edit Sharing Reset Pas	sword Freeze	
User Management Settings	Name	Chester Logan	Role	SVP, Customer Service & Support
Users	Email	cloga	User License Profile	Salesforce
- Feature Settings	Username	chester.logan@screenmagic.com	Active	1
Peature settings	Nickname	chester.logan i	Marketing User	
✓ Data.com	Title		Offline User	
Prospector Users	Company		Knowledge User	
	Department		Flow User	
Didn't find what you're looking for?	Division		Service Cloud User	
Try using Global Search.	Address		Site.com Contributor User	
	Time Zone	(GMT-07:00) Pacific Daylight Time (America/Los_Ang	eles) Site.com Publisher User	
	Locale	English (United States)	Work.com User	

- 5. Click **Permission Set Assignment**. The **Permission Set Assignment** section appears displaying the permissions that have been assigned to the user.
- 6. Click Edit Assignment. The Permission Set page appears.

ission Set Assignments ester Logan		Help for this Pag
	Save Cancel	
Available Permission Sets	Enabled Permission Sets	
SMS Converse Permission Set		
Sales Cloud User Salesforce Console User	Add	
Service Cloud User Standard Einstein Activity Capture	Remove	
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	v	

7. Select a permission set from the Available Permission Sets and move it to **Enabled Permission Sets list**.